# SD CARD & Data Transfer

### 1. SD Card Insertion



Step 03: Carefully pull the card holder completely out form from the slot

Step 04: Place the SD card in the holder

Step 05: Insert the card holder back into the slot and lock it in place Reverse the steps to Eject the SD Card

ALERT: Do not insert the Ejector Tool into the microphone. Doing so may cause permanent damage to the Tablets.



# 2. The Tablet Storage / Portable Storage

|        | 11:45 AM Wed, 9 Sep                  |               |            |          | <b>()</b> 49% | •           |  |
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| Google | 2-                                   |               | Settings   | Calendar | <br>Camera    | Play Store  |  |

Step 01: Once the SD card is inserted in SD card slot - the Notification window will pop up with the Set-up and Eject options - Select SET-UP

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|-------------|---|
|             |   |
|             | How will you use this SD card?   01. Use for extra tablet storage |
|             | Tablet storage  |
|             | Use for portable<br>For transferring f<br>Portable stora          |
|             | Set up later  |

Step 02: The click on setup will pop up a window with the two (02) options. Click on the appropriate option.





Option 01: Using SD card as the Tablet storage. SD card is formatted and is used as the Tablet storage

Option 02: Using SD card as the Portable storage. SD card is ready to be used as Portable storage.

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|          | Done  |

**ALERT:** If the SD card is used as Tablet storage, there could be a challenge for the smooth functioning of applications. It is advised to use the SD card purely as a Portable storage device.



# 3. Data Transfer - Method 1: Using USB cable



Step 01: Connect the Tablet (Micro USB port) to the Laptop (USB port)



Step 02: If the Tablet is successfully connected to the Laptop it gives a beep sound. Notification window will pop-up with a message 'Charging this device via USB'. Click on 'Tap for more options'.



|      | 2:11 PM   | * 🐨 🛙  |
|------|---|--|
|      | ← USB computer connection   |  |
|      |   |  |
|      | Media device (MTP)<br>To transfer files when connected to a computer, Windows XP and the following systems need to install Media Player 10 or above   |  |
|      | Camera (PTP)meet to a computer to transfer,<br>Connect to a   |  |
|      | Charge Stop all USE functions. Speeds up USE data   | ۲  |
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Step 03: Select Media device (MTP) option to activate data transfer





Once MTP option is selected, the Notification window updates the status as USB file transfer turned on -Now, access the Tablet internal and SD card data storage from the Laptop using File Explorer.



# 4. Data Transfer - Method 2: Using SD Card



Step 01a-01d: Use SD card Ejector Tool and eject SD card from the Tablet





#### Step 02: Insert SD card in to the SD card slot and lock in place





**ALERT:** Carefully handle the SD card and avoid friction with any surfaces, gently push for locking in place - any excess pressure may damage the SD card and data may be lost. To the possible extent use only Method 1 for Data Transfer. Do not insert the Ejector Tool into the microphone. Doing so may cause permanent damage to the Tablet.

